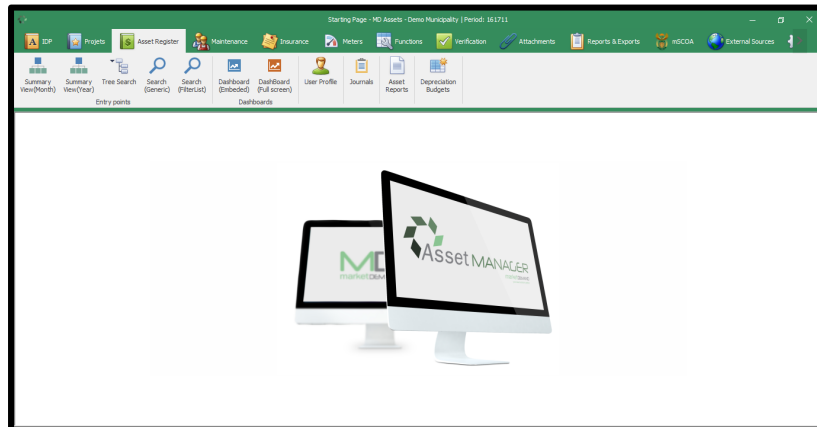
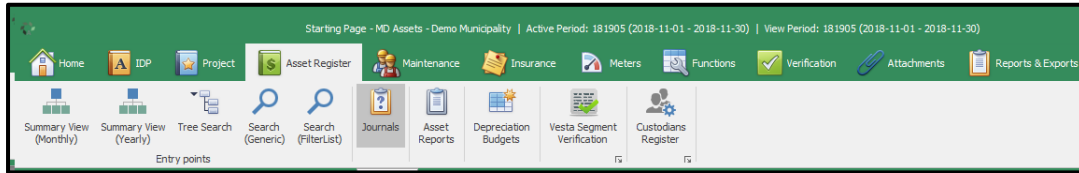


Financial fixed asset register

How to access asset register

The user should click on asset register function and the following window will appear.



Summary View

MD Assets supply's live 3 consecutive year GRAP compliant PPE notes and asset registers.

Summary view contains all the work in compiling the register, the AFS accountant will mostly rely on it to compile the AFS.

The user will be able to see the comparative figures of the current and previous year. Values originate from all transaction journals.

Summary View (monthly)

Click on summary view (month) and the following window will appear. The user will see the active month and previous closed month.

181905 (Current Period)													
Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Open
181905	Buildings	3 487.32	6 250.67	0.00	0.00	0.00	6 250.67	2 763.35	0.00	0.00	0.00	2 763.35	
181905	Computer equipment	0.00	59 519.25	0.00	0.00	0.00	59 519.25	59 519.25	0.00	0.00	0.00	59 519.25	
181905	Fire equipment	4 235.64	8 052.00	0.00	0.00	0.00	8 052.00	3 816.36	0.00	0.00	0.00	3 816.36	
181905	Furniture and office equipment	876.83	5 034.00	0.00	0.00	0.00	5 034.00	5 008.17	0.00	0.00	0.00	5 008.17	

181904 (Previous Period)													
Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Open
181904		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
181904	Buildings	3 594.70	6 250.67	0.00	0.00	0.00	6 250.67	2 745.97	17.38	0.00	0.00	2 763.35	
181904	Computer equipment	0.00	59 519.25	0.00	0.00	0.00	59 519.25	59 519.25	0.00	0.00	0.00	59 519.25	
181904	Equipment	4 365.33	8 063.00	0.00	0.00	0.00	8 063.00	3 788.33	30.12	0.00	0.00	3 818.45	

181903 (Outer Period)													
Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Open
181903	Buildings	3 521.52	6 250.67	0.00	0.00	0.00	6 250.67	2 729.15	16.82	0.00	0.00	2 745.97	
181903	COMP EQUIP	0.00	0.00	18 000.00	0.00	0.00	18 000.00	0.00	0.00	0.00	0.00	0.00	
181903	Computer equipment	0.00	59 519.25	0.00	0.00	0.00	59 519.25	59 519.25	0.00	0.00	0.00	59 519.25	
181903	Equipment	4 365.33	8 063.00	0.00	0.00	0.00	8 063.00	3 788.33	30.12	0.00	0.00	3 818.45	

Summary view (yearly)

Click on summary view by year and the following window will appear. This function allows the user to see the summary of the selected year together with the comparative figures of the previous year.

e.g. If you select period 1819, you will see 1819 as the "current active year" with 1718 as the comparative "previous year".

NB: if summary doesn't appear up to date, the user can at any point in time rebuild the summary in both monthly and yearly.

Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Opening Int
1819	Computer equipment	0.00	119 038.50	0.00	0.00	0.00	119 038.50	119 038.50	0.00	0.00	0.00	119 038.50	
1819	Fire equipment	8 710.39	16 104.00	0.00	0.00	0.00	16 104.00	7 393.61	0.00	0.00	0.00	7 393.61	
1819	Furniture and office equipment	2 933.21	19 538.00	0.00	0.00	0.00	19 538.00	16 604.79	0.00	0.00	0.00	16 604.79	
1819	Transport assets	3 140 002.34	3 264 336.00	0.00	0.00	0.00	3 264 336.00	0.00	0.00	0.00	0.00	0.00	

Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Opening Int
1718		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1718	Buildings	3 760.90	6 250.67	0.00	0.00	0.00	6 250.67	2 489.77	204.62	0.00	0.00	2 694.40	
1718	Computer equipment	6 614.36	59 519.25	0.00	0.00	0.00	59 519.25	52 904.89	6 614.36	0.00	0.00	59 519.25	
1718	Fire equipment	4 200.44	8 063.00	0.00	0.00	0.00	8 063.00	3 341.84	136.36	0.00	0.00	3 478.20	

Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Opening Int
1617	Buildings	3 965.52	6 250.67	0.00	0.00	0.00	6 250.67	2 285.15	204.62	0.00	0.00	2 489.77	
1617	COMP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1617	Computer equipment	20 726.99	59 519.25	0.00	0.00	0.00	59 519.25	38 792.26	14 112.63	0.00	0.00	52 904.89	
1617	Fire equipment	4 163.64	8 063.00	0.00	0.00	0.00	8 063.00	3 800.46	363.00	0.00	0.00	3 761.66	

Click on rebuild function and the following window will appear. The summary structures for that particular period will be rebuild and the process might take time depending on the amount of data. Click yes to continue and allow the system to process the rebuilding of the summary.

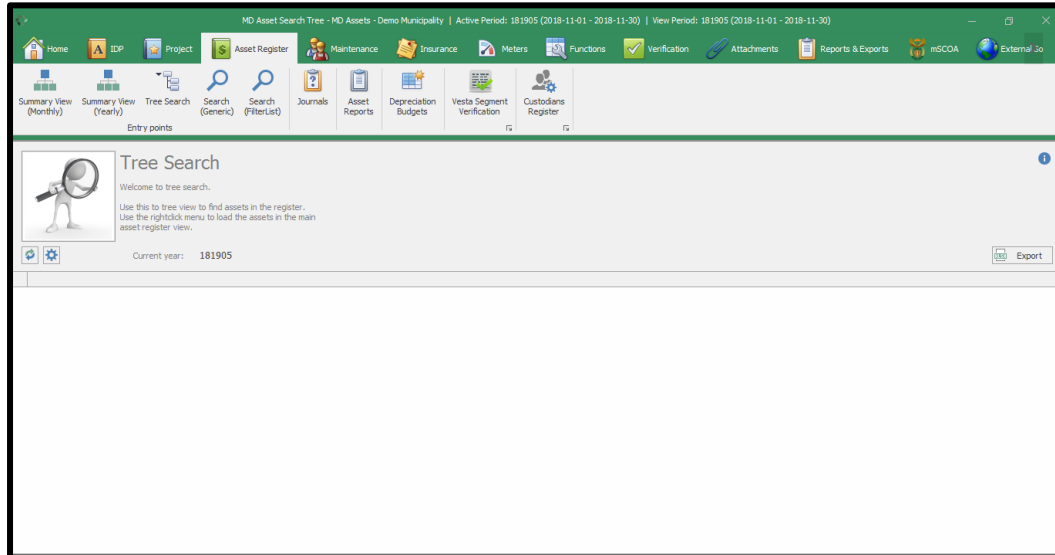
Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Opening Int
1819	Land	12 729 733.70	12 729 733.70	0.00	0.00	0.00	12 729 733.70	0.00	0.00	0.00	0.00	0.00	
1819	Other machinery and equipment	0.00	25 450.00	0.00	0.00	0.00	25 450.00	0.00	0.00	0.00	0.00	25 450.00	
1819	Transport assets	590 664.97	1 242 400.00	0.00	0.00	0.00	1 242 400.00	0.00	0.00	0.00	0.00	651 735.03	

Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Opening Int
1718	Furniture and office equipment	2 238.01	7 919.00	0.00	0.00	0.00	7 919.00	5 680.99	1 072.94	0.00	0.00	6 753.93	
1718	Heritage	1 074 502.63	1 102 112.01	0.00	0.00	0.00	1 102 112.01	0.00	0.00	0.00	0.00	0.00	
1718	Infrastructure	1 924 594.18	3 813 292.44	0.00	0.00	0.00	2 060 231.70	1 753 060.74	1 888 698.26	91 733.27	0.00	1 407 608.78	572 822.75
1718	Intangible assets	608 731.08	608 731.08	0.00	0.00	0.00	608 731.08	0.00	0.00	0.00	0.00	0.00	

Period	Category	Opening Carry	Opening Cost	Addition	Cost Adjustment	Cost Disposal	Closing Cost	Opening Depreciation	Depreciation	Depreciation Adjustment	Depreciation Disposal	Closing Depreciation	Opening Int
1617	Buildings	3 965.52	6 250.67	0.00	0.00	0.00	6 250.67	2 285.15	204.62	0.00	0.00	2 489.77	
1617	COMP EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1617	Computer equipment	20 726.99	59 519.25	0.00	0.00	0.00	59 519.25	38 792.26	14 112.63	0.00	0.00	52 904.89	
1617	Fire equipment	4 163.64	8 063.00	0.00	0.00	0.00	8 063.00	3 800.46	363.00	0.00	0.00	3 761.66	

Tree search

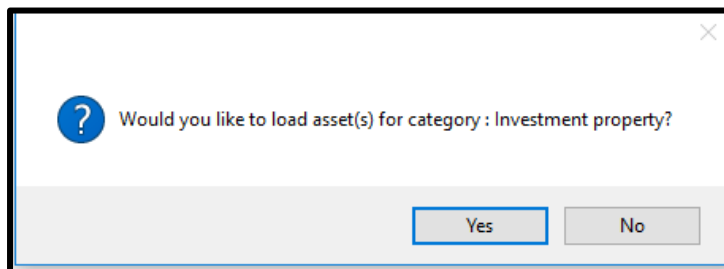
The user can use the tree search function to view assets in the register. Click on Tree search icon and the following window will appear.



Right click in order to load the assets in the main asset register. The user has access to export the loaded register by clicking export button.



Click on View Detail: Investment property and the following window will appear. The system will ask if you would want the system to load assets for that particular category. Click yes to continue. See below picture(s).



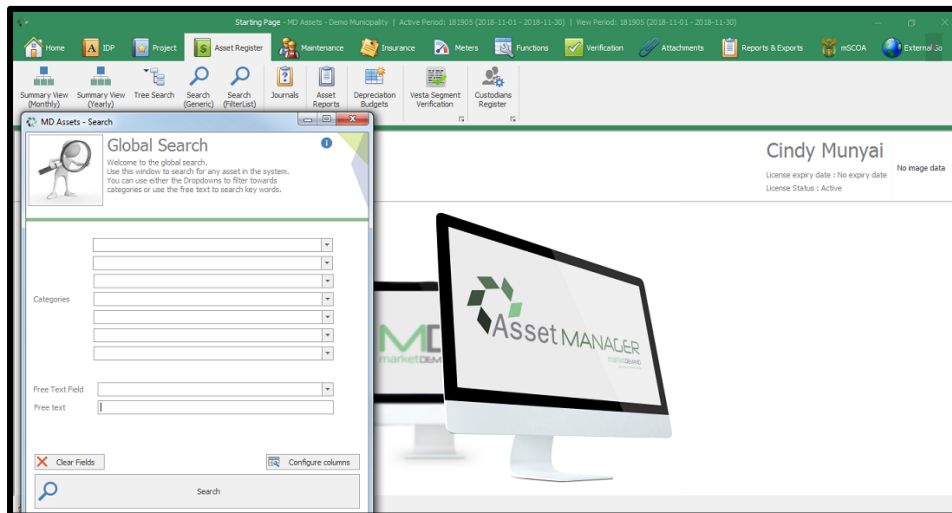
The system will load the assets as required.
See below picture.

PK Asset ID	Category1	Category2	Category3	Category4	Category5	Category6	Category7	Description	Extended Description	Asset Number	Serial Number	Registration Number	Vin Number	Parent Asset Number	Quantity
585	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 10776	T0J50090000...	Township Title	No		
587	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 10778	T0J50090000...	Township Title	No		
589	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 10780	T0J50090000...	Township Title	No		
7	Investment...	Investment...						Land / Erf / ...	GROBLERSDAL EXT 1...	PR - 10023	T0J50016000...	T11495/1998	No		
8	Investment...	Investment...						Land / Erf / ...	GROBLERSDAL EXT 1...	PR - 10025	T0J50016000...	T11495/1998	No		
21	Investment...	Investment...						Land / Erf / ...	LAERSDRIF 134 0 1...	PR - 10053	T0J50022000...	T126997/2004	No		
967	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 11575	T0J50090000...	Township Title	No		
969	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 11577	T0J50090000...	Township Title	No		
982	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 11590	T0J50090000...	Township Title	No		
594	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 10790	T0J50090000...	Township Title	No		
596	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 10792	T0J50090000...	Township Title	No		
787	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 11286	T0J50090000...	Township Title	No		
789	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 11294	T0J50090000...	Township Title	No		
794	Investment...	Investment...						Land / Erf / ...	WALKRAAL A EXT 1 ...	PR - 11314	T0J50090000...	Township Title	No		

Asset register

How to load asset register

The user should click on Asset register Function, Search Generic in order to load the register. Once the user has clicked on search generic, the following window will appear.



Configure your columns

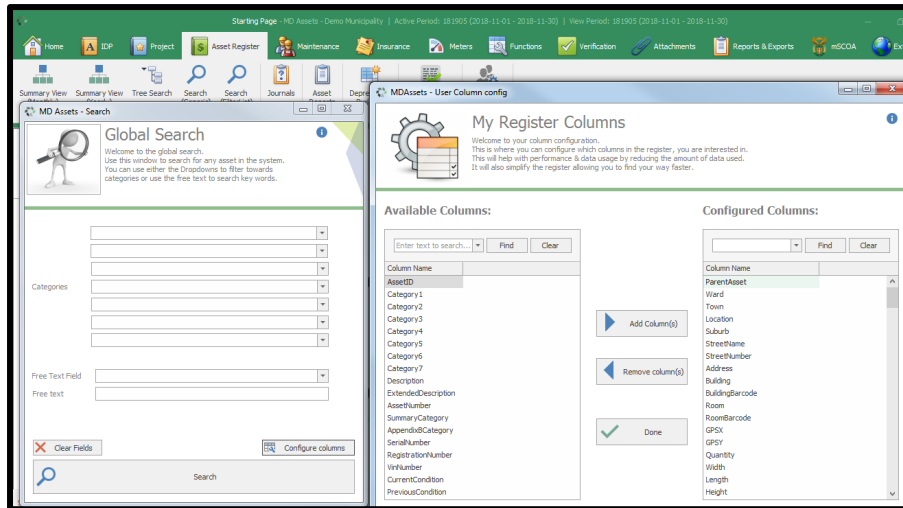
Once the global search window has been selected, the user will be able to configure column(s) as desired, click configure column(s).

The user has a choice of configuring the column(s) he is interested in, in the register. This option also assist in the performance of saving the amount of data usage.

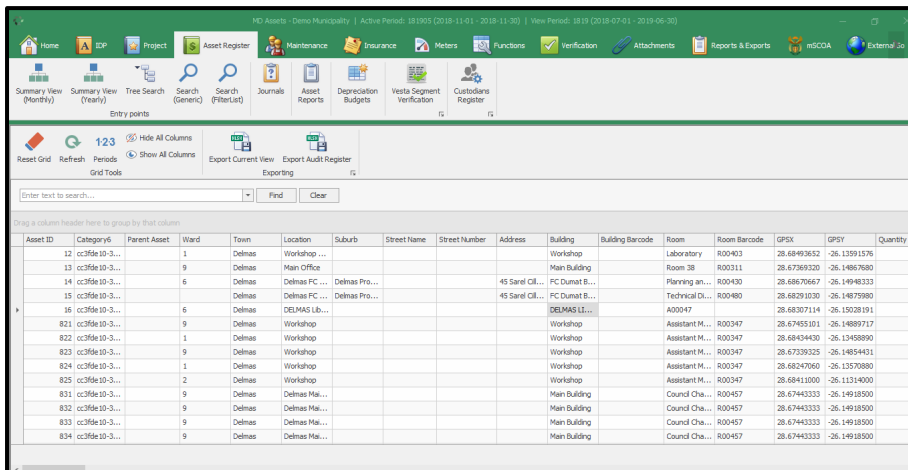
It is also a faster and simpler way of searching / loading the register.

The user should select the available column on the left hand side, click add column(s), and the selected column (s) will appear on the right side (Configured column). See below picture(s).

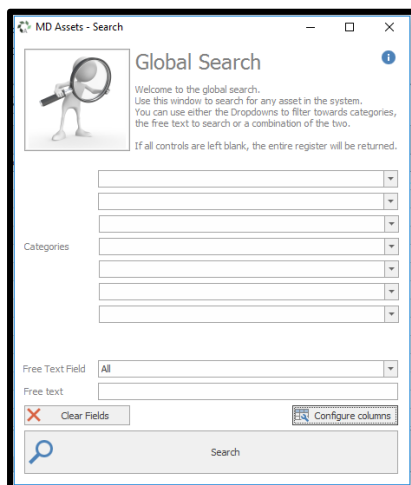
Asset Management System User Manual



After selecting all the required column(s), click done to save, the system will take you back to global search window. Click search, and it will load the asset register. See below picture.

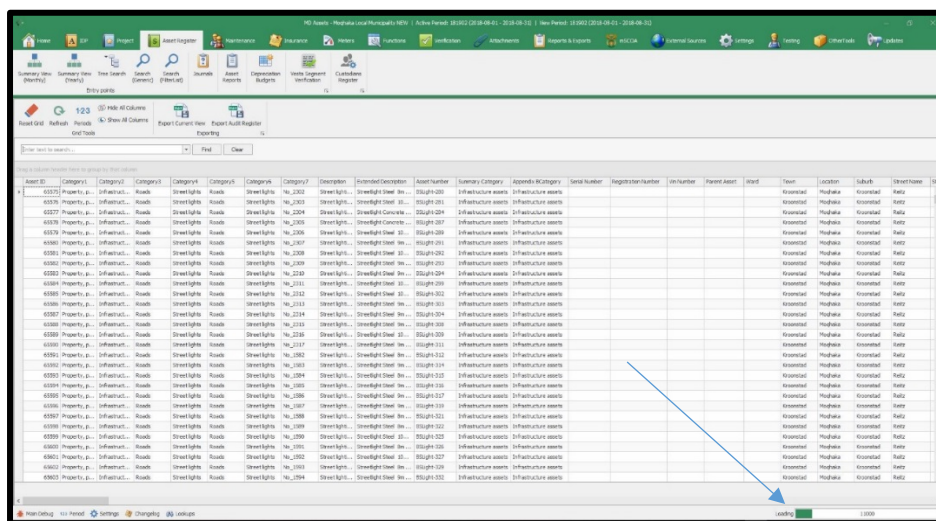


If the user does not configure column(s), the system will automatically load all the column(s) in the register. Click search button in order to load asset register. See below picture.



All the assets will be loaded, Wait for the system to load all the assets as configured.

N.B. Give the system time to load or process everything. Allow the searching and the loading indicators at the bottom ribbon to load fully. Check the indicator at the bottom right of the screen (its processing the assets). (see below picture).



Asset Detail

How to view Asset detail

The user has access to view the detailed information of an asset including imagery, mapping, mScoa and financial information. Double click on any asset and the detailed window of that particular asset will appear. See below picture(s).

Asset details

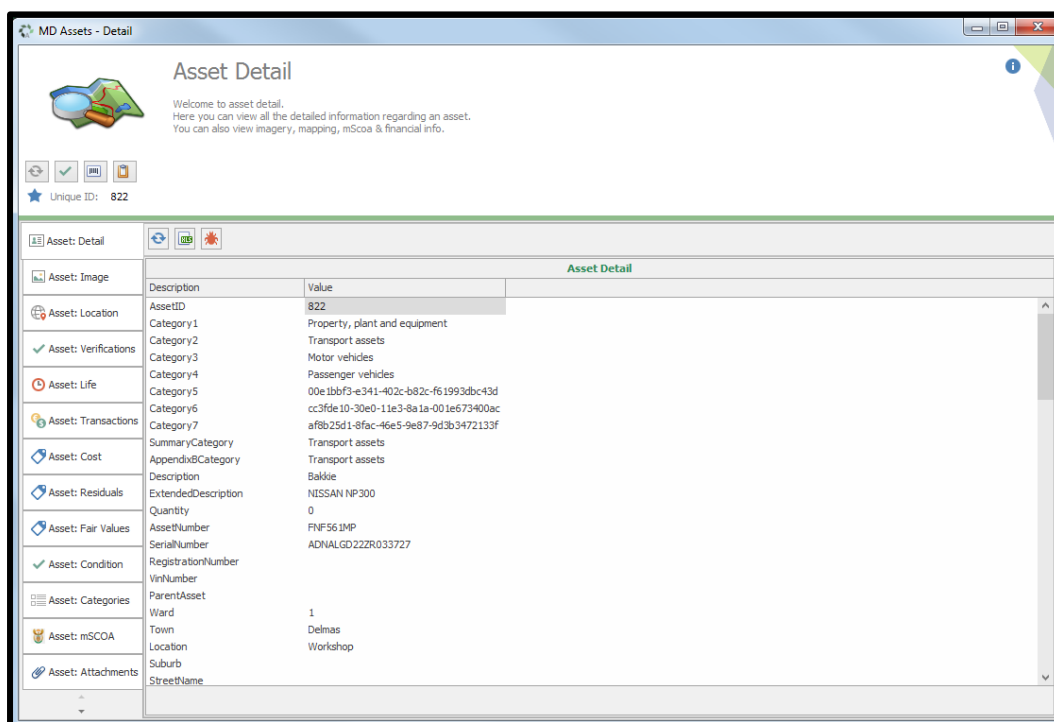
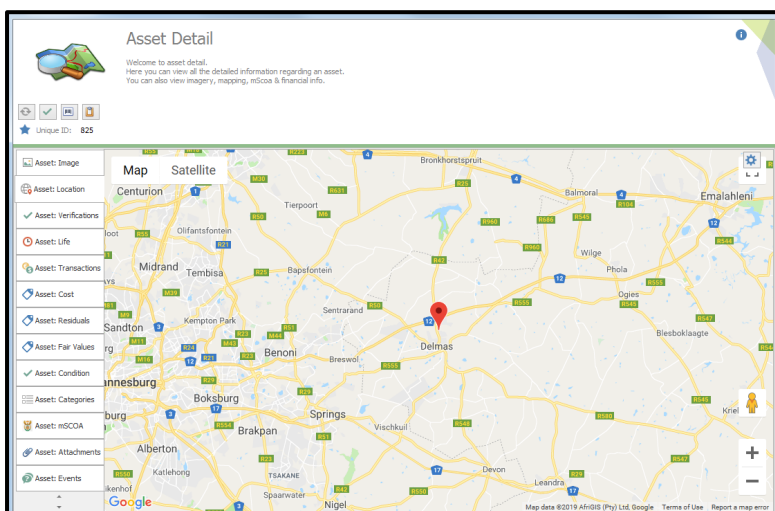


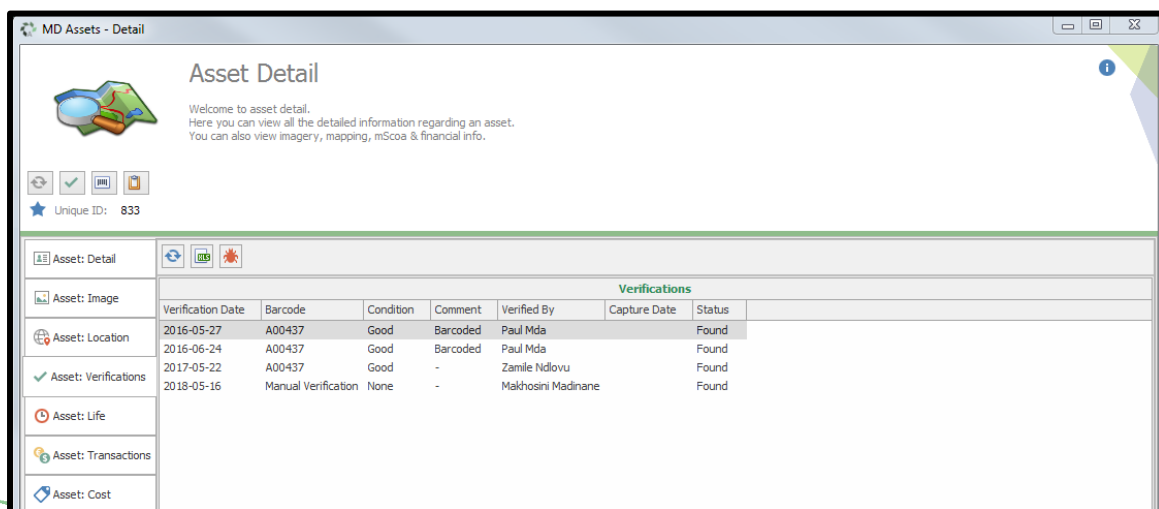
Image (Picture)



Location (Position of the asset).



Verification



Asset life

Asset Detail

Welcome to asset detail.
Here you can view all the detailed information regarding an asset.
You can also view imagery, mapping, mScoa & financial info.

★ Unique ID: 16

Life						
Value	Reason	Transaction Date	Period	Journal	Is Start	
7.00	EUL TakeOn	2008-07-01		0 Journal: None	<input checked="" type="checkbox"/>	
-6.10	1718 RUL T	2018-06-30		0 Journal: None	<input type="checkbox"/>	

Asset Transactions

Asset Detail

Welcome to asset detail.
Here you can view all the detailed information regarding an asset.
You can also view imagery, mapping, mScoa & financial info.

★ Unique ID: 16

Transactions						
Transaction Type	Amount1	Amount2	Transaction Date	Transaction Period	Adjustment Per	Journal
TakeOnCostBalance	1 850.00	0.00	2016-06-30		151 612	151 612 Journal: 0
TakeOnDepreciationBalance	-975.70	0.00	2016-06-30		151 612	151 612 Journal: 0
TakeOnImpairmentBalance	0.00	0.00	2016-06-30		151 612	151 612 Journal: 0
Depreciation	-237.69	0.00	2018-06-30		161 712	161 712 Journal: 0
Depreciation	0.00	237.69	2018-06-30		161 712	161 712 Journal: 0
Depreciation	-335.07	0.00	2018-06-30		171 812	171 812 Journal: 0
Depreciation	0.00	335.07	2018-06-30		171 812	171 812 Journal: 0
Depreciation	0.00	0.00	2018-11-30		181 905	181 905 Journal: 1341
Depreciation	0.00	0.00	2018-11-30		181 905	181 905 Journal: 1341
Disposal	1 000.00	0.00	2018-11-30		181 905	181 905 Journal: 1341
Disposal	0.00	-1 000.00	2018-11-30		181 905	181 905 Journal: 1341
Disposal Of Depreciation	1 548.46	0.00	2018-11-30		181 905	181 905 Journal: 1341
Disposal Of Depreciation	0.00	-1 548.46	2018-11-30		181 905	181 905 Journal: 1341
Depreciation	0.00	0.00	2018-08-30		181 905	181 905 Journal: 1342
Depreciation	0.00	0.00	2018-08-30		181 905	181 905 Journal: 1342
Disposal	1 000.00	0.00	2018-08-30		181 905	181 905 Journal: 1342
Disposal	0.00	-1 000.00	2018-08-30		181 905	181 905 Journal: 1342
Disposal Of Cost	-1 850.00	0.00	2018-08-30		181 905	181 905 Journal: 1342
Disposal Of Cost	0.00	1 850.00	2018-08-30		181 905	181 905 Journal: 1342
Disposal Of Depreciation	1 548.46	0.00	2018-08-30		181 905	181 905 Journal: 1342
Disposal Of Depreciation	0.00	-1 548.46	2018-08-30		181 905	181 905 Journal: 1342
Disposal Of Impairment	0.00	0.00	2018-08-30		181 905	181 905 Journal: 1342
Disposal	588.24	0.00	2018-11-30		181 905	181 905 Journal: 1343

Costs

Asset Detail

Welcome to asset detail.
Here you can view all the detailed information regarding an asset.
You can also view imagery, mapping, mScoa & financial info.

★ Unique ID: 16

Cost					
Cost Amount	Reason/Note	Cost Date	Changed By	Journal	
0.00	Take on	2008-07-01	Cornelius Botes	Journal: None	

Residuals

Asset Detail

Welcome to asset detail.
Here you can view all the detailed information regarding an asset.
You can also view imagery, mapping, mScoa & financial info.

★ Unique ID: 833

Residual							
	Residual Amount	Residual Period	Residual Date	Residual Reason	Journal	Changed By	Change Date
Asset: Location	203.60	141 512	2015-06-30	Imported	Journal: None	MD Verification	-
	203.60	141 512	2015-06-30	Imported	Journal: None	MD Verification	-

Asset Condition.

Asset Detail

Welcome to asset detail.
Here you can view all the detailed information regarding an asset.
You can also view imagery, mapping, mScoa & financial info.

★ Unique ID: 823

Condition				
	New Condition	Reason/Note	Condition Date	Change By
Asset: Location	Good	-	2015-06-30	Journal: None Neil Mr Dick
	Good	Verificati	2016-07-11	Journal: None Makhosini Madinane
	Good	Android Ve	2017-05-15	Journal: None Makhosini Madinane
	Good	Android Ve	2018-05-04	Journal: None Makhosini Madinane

Categories

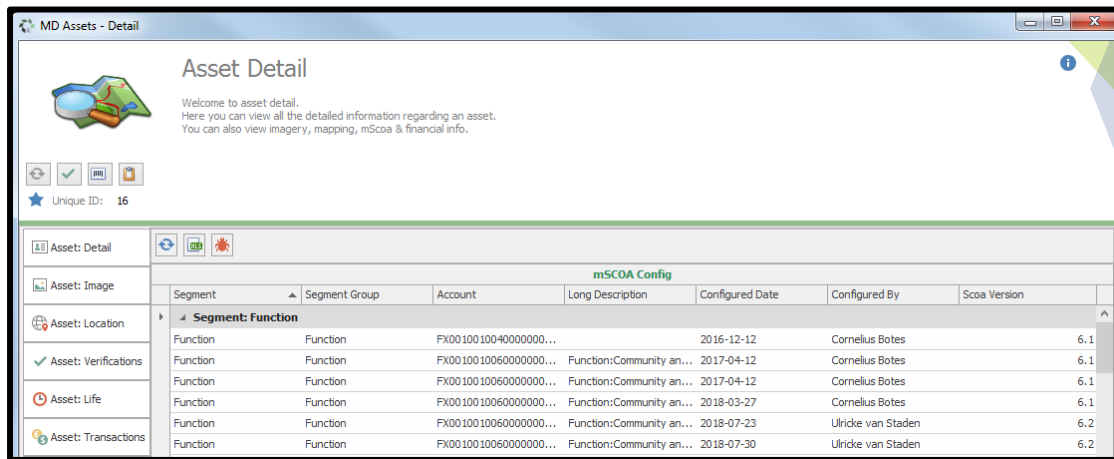
Asset Detail

Welcome to asset detail.
Here you can view all the detailed information regarding an asset.
You can also view imagery, mapping, mScoa & financial info.

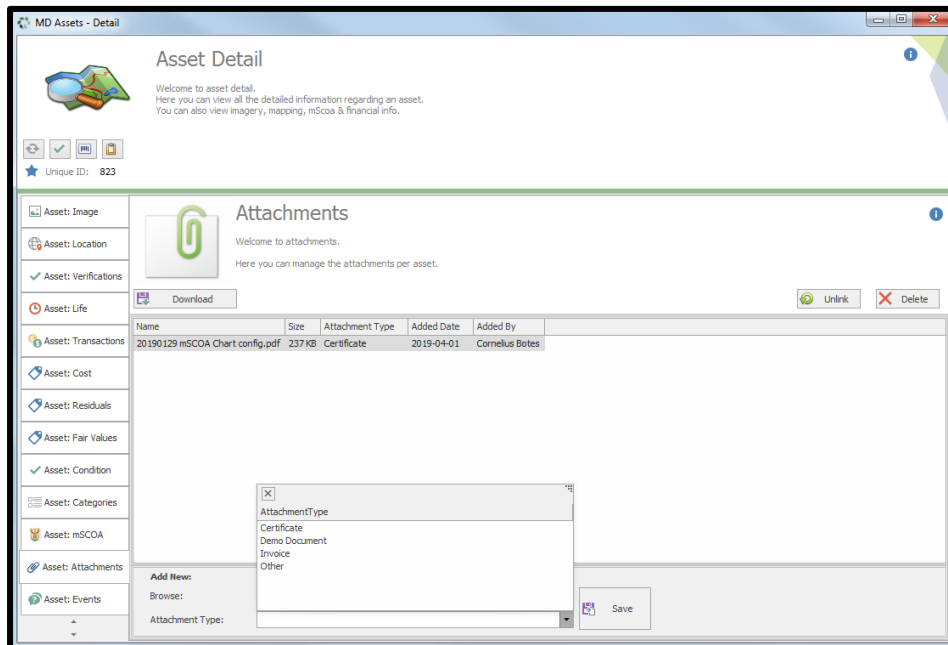
★ Unique ID: 16

Categories						
	Category1	Category2	Category3	Category4	Category5	Category6
Asset: Location	Property, plant and equipment	Furniture and office equipment	Furniture and fittings	Shelving and bookcases	21cc0435-59bd-427b-a9cb-b3672206f8ca	Cc3fde10-30e0-11e3-8a1a-001e673400a
	Property, plant and equipment	Furniture and office equipment	Furniture and fittings	Shelving and bookcases	21cc0435-59bd-427b-a9cb-b3672206f8ca	Cc3fde10-30e0-11e3-8a1a-001e673400a

mSCOA Configurations



Assets Attachments



Journals

Closed period adjustments

“Period closing, finalisation and audit period corrections (Period 13, 14 and 15) are opening balance transactions in the current open period as well as normal transactions in the audit periods.”

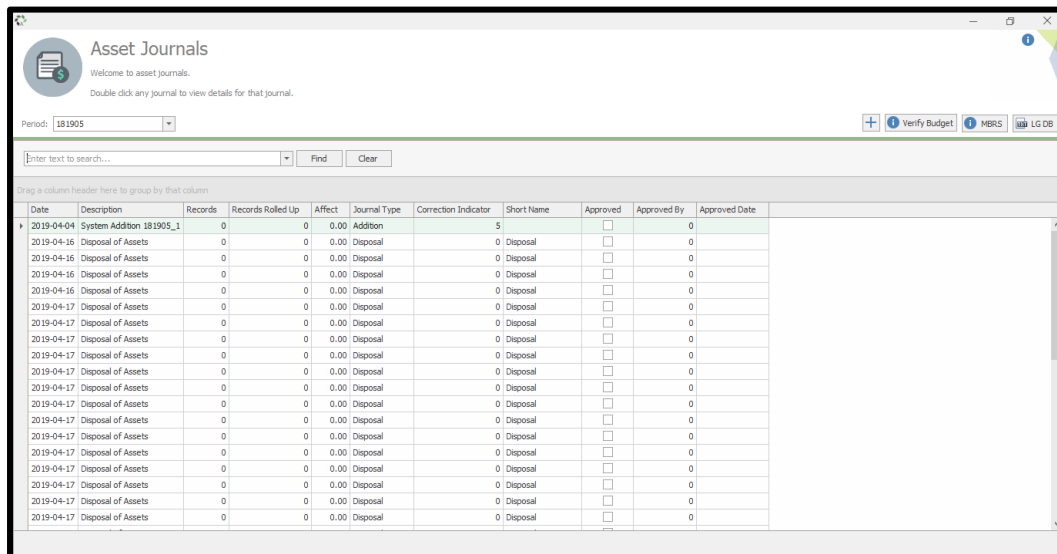
MD developed a journal module within the asset management system which will allow the municipality to make any asset financial adjustments (in active and closed periods).

Below is a view adjustment examples snipped out of the system.

First things first, the municipality will need to create a blank journal.

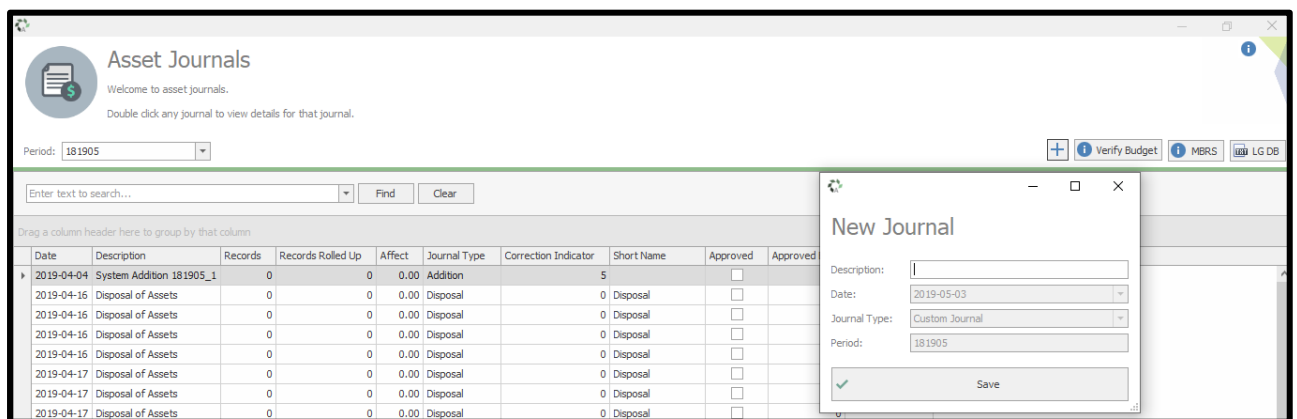
How to access journals

The user should click on journals on the system and the following window will appear.

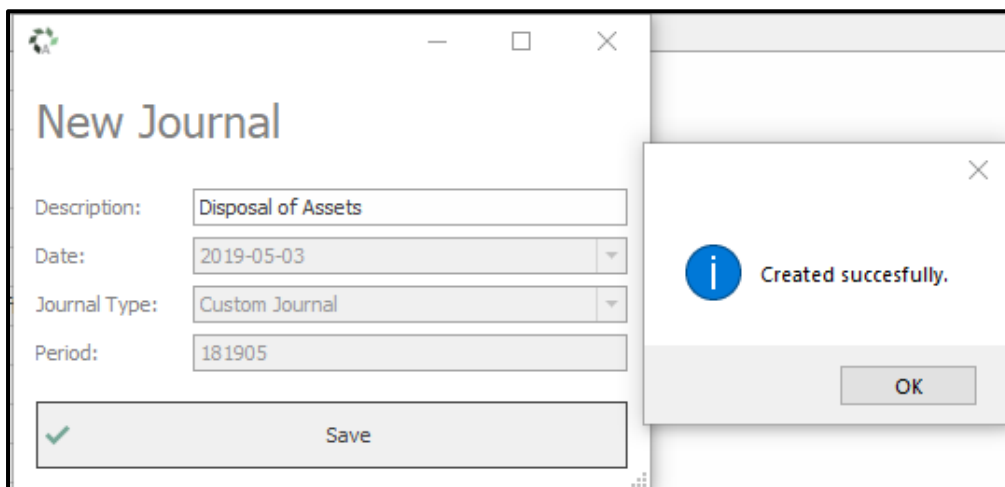


How to create a blank journal

Click on journal - Add new journal – Follow the wizard.

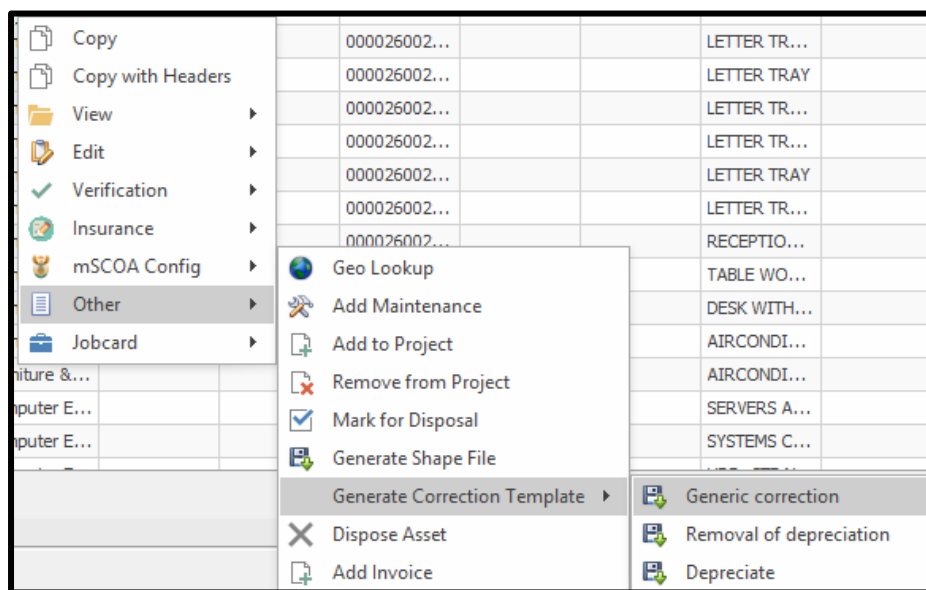


Describe the type of journal and click save, the system will confirm if the journal created was successful, Click ok to continue. See below picture(s).



Once the blank journal has been created, go to the loaded register and highlight the applicable assets which you want to adjust.

Right click on the highlighted assets – Other – Generate Correction Template – Generic Corrections.

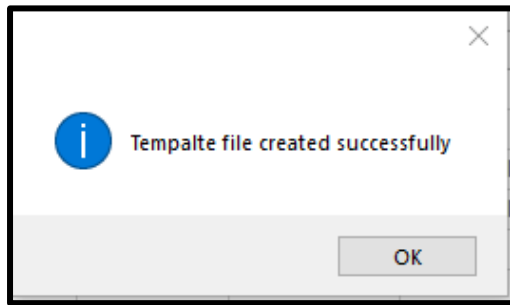


Save Template (The template is an excel document).

	A	B	C	D	E		
1	AssetID	Type	Debit	Credit	Date	Period	Note
2	37	Transaction Type	0.00	0.00	2018-08-13	181901	
3	40	Transaction Type	0.00	0.00	2018-08-13	181901	
4	57	Transaction Type	0.00	0.00	2018-08-13	181901	
5	60	Transaction Type	0.00	0.00	2018-08-13	181901	
6	77	Transaction Type	0.00	0.00	2018-08-13	181901	
7	80	Transaction Type	0.00	0.00	2018-08-13	181901	

Asset Management System User Manual

The system will confirm if the template file is created successfully, click ok to continue.



PS. The municipality will need to create a duplicate line for the debit and credit amount and/or if the journal contains more than one transaction.

1. Depreciation Reversal (period 13)

Asset	Transaction Type	Value1	Value2	Date	Period	Note	
1353	Depreciation Adjustment	0	-0.0059	2017/11/01	171813	Reverse depreciation after disposal	Cornelius C. Botes: Debit: Asset Credit: Expenditure System auto retrieve SCOA Guides
1353	Depreciation Adjustment	0.0059	0	2017/11/01	171813	Reverse depreciation after disposal	
1368	Depreciation Adjustment	0	-0.0059	2017/11/01	171813	Reverse depreciation after disposal	
1368	Depreciation Adjustment	0.0059	0	2017/11/01	171813	Reverse depreciation after disposal	
1369	Depreciation Adjustment	0	-0.0059	2017/11/01	171813	Reverse depreciation after disposal	
1369	Depreciation Adjustment	0.0059	0	2017/11/01	171813	Reverse depreciation after disposal	

2. Asset Impairment (Period 13)

Asset	Transaction Type	Value1	Value2	Date	Period	Note	
1353	Depreciation Adjustment	0	0.000664	2017/11/24	171813	Depreciation on impairment	Cornelius C. Botes: Depreciation on Impairment: Credit: Asset Debit: Expenditure Impairment: Credit: asset Debit: Profit/Loss System auto retrieve SCOA Guides
1353	Depreciation Adjustment	-0.00066	0	2017/11/24	171813	Depreciation on impairment	
1353	Impairment	0	0.006936	2017/11/24	171813	Asset Impairment	
1353	Impairment	-0.00694	0	2017/11/24	171813	Asset Impairment	
1368	Depreciation Adjustment	0	0.000664	2017/11/24	171813	Depreciation on impairment	
1368	Depreciation Adjustment	-0.00066	0	2017/11/24	171813	Depreciation on impairment	
1368	Impairment	0	0.006936	2017/11/24	171813	Asset Impairment	
1368	Impairment	-0.00694	0	2017/11/24	171813	Asset Impairment	

3. Asset Disposal (Period 13)

Asset	Transaction Type	Value1	Value2	Date	Period	Note	
1353	Disposal	16.67	0	2017/11/24	171813	Disposed amount	Cornelius C. Botes: Cost on disposal: Credit: Asset Debit: Profit/Loss Accumalated Deprciation On Disposal: Debit: Asset Credit: Profit/Loss Accumalated Impairment On Disposal: Debit: Asset Credit: Profit/Loss Disposed amount: Debit: Asset (bank) Credit: Profit/Loss
1353	Disposal	0	-16.67	2017/11/24	171813	Disposed amount	
1353	Disposal Of Cost	0	45.14	2017/11/24	171813	Cost on disposal	
1353	Disposal Of Cost	-45.14	0	2017/11/24	171813	Cost on disposal	
1353	Disposal Of Depreciation	45.133064	0	2017/11/24	171813	Accumalated Deprciation On Disposal	
1353	Disposal Of Depreciation	0	-45.1331	2017/11/24	171813	Accumalated Deprciation On Disposal	
1353	Disposal Of Impairment	0.006936	0	2017/11/24	171813	Accumalated Impairment On Disposal	
1353	Disposal Of Impairment	0	-0.00694	2017/11/24	171813	Accumalated Impairment On Disposal	
1368	Disposal	7.48	0	2017/11/24	171813	Disposed amount	
1368	Disposal	0	-7.48	2017/11/24	171813	Disposed amount	
1368	Disposal Of Cost	0	45.16	2017/11/24	171813	Cost on disposal	
1368	Disposal Of Cost	-45.16	0	2017/11/24	171813	Cost on disposal	
1368	Disposal Of Depreciation	45.153064	0	2017/11/24	171813	Accumalated Deprciation On Disposal	
1368	Disposal Of Depreciation	0	-45.1531	2017/11/24	171813	Accumalated Deprciation On Disposal	
1368	Disposal Of Impairment	0.006936	0	2017/11/24	171813	Accumalated Impairment On Disposal	
1368	Disposal Of Impairment	0	-0.00694	2017/11/24	171813	Accumalated Impairment On Disposal	

4. Recalculate Depreciation (Period 13)

Asset	Transaction Type	Value1	Value2	Date	Period	Note
1353	Depreciation Adjustment	-4929.24	0	2017/11/01	171813	Reverse depreciation after disposal
1353	Depreciation Adjustment	0	4929.241	2017/11/01	171813	Reverse depreciation after disposal
1368	Depreciation Adjustment	-1343.19	0	2017/11/01	171813	Reverse depreciation after disposal
1368	Depreciation Adjustment	0	1343.191	2017/11/01	171813	Reverse depreciation after disposal
1369	Depreciation Adjustment	-1366.49	0	2017/11/01	171813	Reverse depreciation after disposal
1369	Depreciation Adjustment	0	1366.488	2017/11/01	171813	Reverse depreciation after disposal
1386	Depreciation Adjustment	-8220.24	0	2017/11/01	171813	Reverse depreciation after disposal
1386	Depreciation Adjustment	0.0059	8220.243	2017/11/01	171813	Reverse depreciation after disposal

Cornelius C. Botes:
 Credit: Asset
 Debit: Expenditure
 System auto retrieve SCOA Guids

The debit/credit amount of the asset will always be in the value1 column, based on the transaction type the system will choose what transaction value 2 is (expenditure).

Once the excel journal is complete the user could then reimport the journal.

The system will validate the journal, if the user agrees with the validations please select 'Save All'.

New Journal Records

These are the new records that will be added to the journal.

- ★ JournalID : 47
- ★ New Records : 6
- 🔴 Issues : 42

Show Validations
 Show Guids
 Show Accounts
 Show Descriptions

Drag a column header here to group by that column

Asset Id	Type	Debit	Credit	Date	Period	Note	Correction Indicator
37	Transaction Type	0.00	0.00	2018-08-13	181901		0
40	Transaction Type	0.00	0.00	2018-08-13	181901		0
57	Transaction Type	0.00	0.00	2018-08-13	181901		0
60	Transaction Type	0.00	0.00	2018-08-13	181901		0
77	Transaction Type	0.00	0.00	2018-08-13	181901		0
80	Transaction Type	0.00	0.00	2018-08-13	181901		0

Deepening on what initiated the create of the journal we added transaction options with the journal (Life Changes, Condition Changes, Category Changes, Cost Changes, Date Changes, Residual Changes, Cost Centre Changes, Etc.)

The user could right click on any of the above mentioned columns within the loaded register – Edit – Edit asset by column – and follow the wizard. Once done the wizard will ask you to link it to a journal.

The amendment will be saved together with the journal (See tabs in red border).

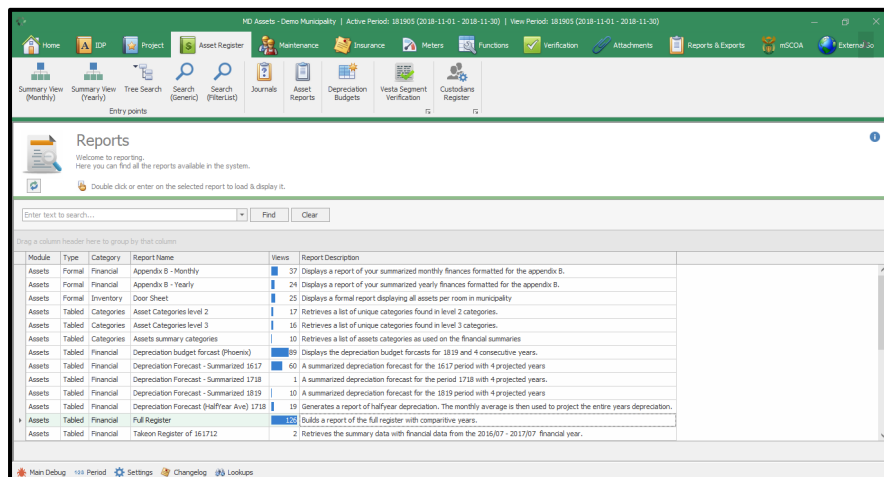
Transaction ID	Asset ID	Transaction Type	Debit Amount	Credit Amount	Affect Amount	m SCOA Version	Transaction Period	Transaction Date	Capture Date Time
454504	14085	Depreciation Adjustment	-91.6708	0.0000	-91.6708	6.1	181901	2018-08-10	2018-08-10
454505	14085	Depreciation Adjustment	0.0000	91.6708	91.6708	6.1	181901	2018-08-10	2018-08-10

NB: “Once a month has been rolled over the municipality will not be able to edit/delete a journal in a closed period.”

Asset Report

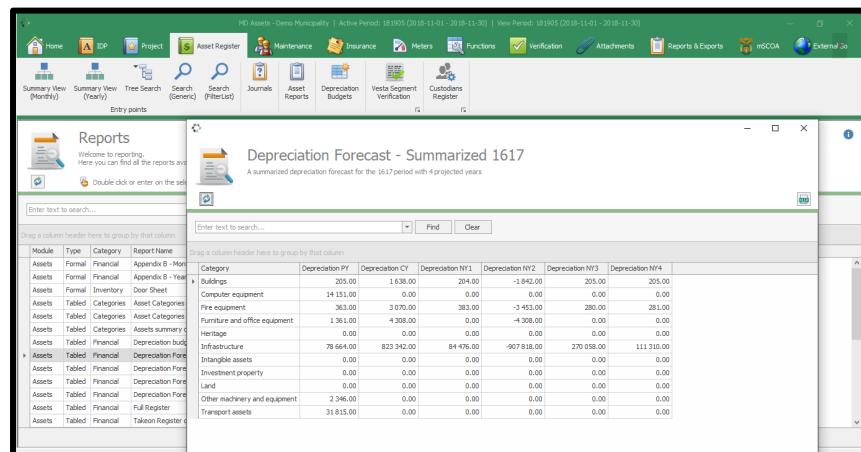
How to access Asset report

The user should click on asset report and the system will load all the reports available in the system.

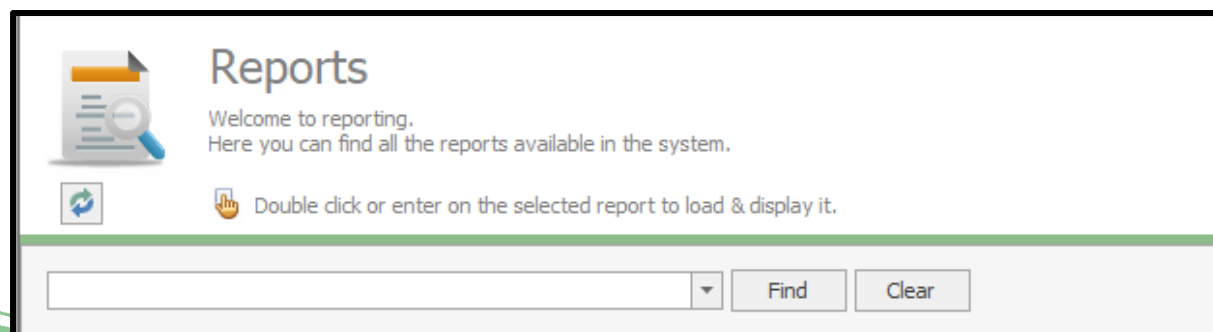


How to view asset report

Double click on the selected depreciation report to load, e.g. if you double click on depreciation Forecast, the system will load a summarised depreciation of that particular period. See below picture.



Any / all fields are searchable and reports can be found effortlessly.



Asset Management System User Manual

The user has access to export the report in excel spreadsheet.

Category	Depreciation	Depreciation N=1	Depreciation N=2	Depreciation N=3	Depreciation N=4	Depreciation N=5	Depreciation N=6	Depreciation N=7
Buildings	205,00	1 638,00	204,00	-1 842,00	205,00	205,00		
Computer equipment	14 151,00	0,00	0,00	0,00	0,00	0,00		
Fire equipment	363,00	3 070,00	383,00	-3 453,00	280,00	281,00		
Furniture and office equipment	1 361,00	4 308,00	0,00	-4 308,00	0,00	0,00		
Heritage	0,00	0,00	0,00	0,00	0,00	0,00		
Infrastructure	78 664,00	823 342,00	84 476,00	-907 818,00	270 058,00	111 310,00		
Intangible assets	0,00	0,00	0,00	0,00	0,00	0,00		
Investment property	0,00	0,00	0,00	0,00	0,00	0,00		
Land	0,00	0,00	0,00	0,00	0,00	0,00		
Other machinery and equipment	2 346,00	0,00	0,00	0,00	0,00	0,00		
Transport assets	31 815,00	0,00	0,00	0,00	0,00	0,00		